New Online Computer System.

We will be migrating our computer system to a state-of-the-art, user friendly system that should provide you easier library access. It will be similar to our current system; however it will include some new features such as:

- Ability to receive a text message for Reminder and Hold notices.
- Ability to text an item's call number to your phone for easier locating.
- Apply for a library card online which we hope will speed up the registration process.
- Detailed searching capabilities to find the exact item you are looking for.
- Option to read the library catalog in Spanish.
- Option to enlarge the text.

The library online system will be shut down beginning the evening of Thursday, December 5. We expect the system to be back online by Wednesday, December 11. Library materials will continue to be available on site for your enjoyment and you will still be able to check out items you find in the library.

We apologize for the following inconveniences during that time:

- The online catalog will be unavailable.
- You will not be able to view your account information, place holds or pay fines.

** **Please note:** Reading history lists from your online account will not transfer to the new system. If you keep a reading history list, we encourage you to email it to yourself for your personal records **before Dec. 5** (instructions are included at the end of this message).

When the new system is launched:

- Our online catalog will have a new address: tempe.polarislibrary.com
- You will have a new account PIN which will be the last four digits of the telephone number we have on record for you. (You may change your PIN at your first login.)
- A new reading history will begin with our new system and you will have the option to opt-in (in 'My Account' under 'Address and Notification Options').
- You will be able to begin renewing currently checked out items.
- Items you currently have on hold **WILL** transfer over to the new system and you will be notified when they become available for pickup.
- You will have the option to add Text Messaging to receive Reminder notices and Request Pick-up (Hold) notices (in 'My Account' under 'My Record' then 'Address and Notification Options').

** Any materials you return to the Library after December 5 may be delayed in being checked in and removed from your account. You will not be charged any late fees for those delayed items. Thank you for your patience as we work through the backlog of returned materials.

**How to Email Your Reading History to Yourself (before Thursday, December 5):

- 1. Login to your Library Account.
- 2. On the left side, click on 'Reading History'.
- 3. In the middle of the page, click on 'Export My Reading List'.
- 4. On the left side, click in the circle 'Brief Display' and on the right side click in the circle 'E-mail'.
- 5. In the 'Mail To' Box, type in your email address.
- 6. Click 'Submit'.
- 7. Your Reading List will be sent to your email.